

**Community Relations Manager and Equity Analyst
Center on Community Philanthropy Position
University of Arkansas Clinton School of Public Service**

The Community Relations Manager and Equity Analyst for the Center on Community Philanthropy at the Clinton School of Public Service will have responsibility for assisting with the day-to-day operations of the Center including identifying building and nurturing community partnerships, implementing programs, writing reports, keeping, organizing, and reporting relevant records and helping manage organizational strategies for the Center. This position reports directly to the director of the Center on Community Philanthropy and is a grant-supported position.

Preferred candidates will possess a master's degree and should have experience working on issues related to community based participatory processes, grassroots organizing and should have skills working with diverse populations. Candidates should also demonstrate a commitment to promoting, enhancing and valuing diversity and a culture of inclusiveness. Excellent written and oral communication skills and the ability to organize, schedule and facilitate community meetings are required.

Interested persons should submit a resume along with a letter explaining qualifications and experience to Leandra Sanders, University of Arkansas Clinton School of Public Service, Sturgis Hall, 1200 President Clinton Avenue, Little Rock, Arkansas 72201 or by email to lsanders@clintonschool.uasys.edu

The University Of Arkansas Clinton School Of Public Service is an equal opportunity employer and is committed to maintaining a diverse workforce. We welcome applications from women and minority candidates.

