

Formal Process for Changing Advisor

The formal process for changing advisors is:

1. Meet with the faculty member you want to become your new advisor to make sure she or he is able and willing to advise your Capstone project.
2. If he or she says yes, meet with your original advisor to let her or him know about the change.
3. Complete this form and have both your new advisor and your original advisor sign it.
4. Submit the form to the Associate Dean.

Student name:

Name of original advisor:

Name of new advisor:

Signature of original advisor:

Date

Signature of new advisor:

Date

Signature of Associate Dean

Date